

Westford - Vermont Oct 1972

SOLID WASTE DISPOSAL COMMITTEE REPORT

I. INTRODUCTION

We developed a three step plan for investigating the alternatives available to the town of Westford in regard to their solid waste disposal problem. These three steps are:

1. Determine the status of our present dump.
2. Investigate and evaluate, to the extent possible, new sites for a sanitary landfill.
3. Investigate and evaluate, to the extent possible, alternative methods of solid waste disposal.

II. STATUS OF EFFORTS

~~A.~~ The future of the present dump is uncertain due to possible contamination of the town wells, tests are currently being performed to determine the anticipated life of the dump.

B. Two alternative sites have been identified which meet the following criteria:

- Apparent acceptability to the townspeople, i.e., far away from dwellings
- Lack of obvious physical attributes that would eliminate the site on technical grounds. (Obviously, we did not have the wherewithal to conduct for tests.)

Sites which had previously been rejected by either the state, the board of health or the town were considered less desirable than these sites.

The two sites selected will be identified as Snake Road and Cowdry Hill Road

1. Snake Road--was approved by the State in 1968. Further action was forestalled by difficulties in purchasing the land.

2. Cowdry Hill Road--situated away from population density. Acceptable sites appear to be dry and on high land. Purchase possibilities and soil acceptability are unknown.

*
A third alternative may be to move the town wells. The cost and feasibility of this alternative are unknown.

C. Alternative solutions

● SCA Corporation--made an informal presentation to the committee outlining the following proposals.

1. SCA Corp. will buy land, obtain all necessary approvals, and operate sanitary landfill at no cost to Westford if they can bring in a limited amount of refuse from other sources. This will require a change in the town bylaws.

2. SCA Corp. will operate a transfer station and transport our waste out of town. The town will have to buy the transfer station and pay SCA Corp. for its services

● Sanitas Waste Control (WC)

1. SWC will provide house-to-house pick-up and disposal of refuse outside of Westford on a contract basis.

2. SWC will operate our landfill site on a contract basis. This will require a change in the by-laws.

3. Other companies, including LeGacy Trucking Company of Westford, may be capable and willing to make similar proposals. We believe these are worth investigating.

4. The Lowell Recycling Program has been approved and funded by the Federal Government. The goal of this program is to provide an economically and environmentally sound regional waste disposal system for the Northern Middlesex area. This program appears to offer the best long-term solution but it is at least two years off and will still require transportation of our waste to Lowell.

Waste disposal methods other than landfill and transportation out of the town appear to require excessive capital investment, higher operational cost or equipment or techniques which have not yet been proven effective.

III. NEXT STEPS

1. Assuming our present site must be replaced, this committee needs some indication from the selectment on the desired direction of our further work from among the above alternatives.

2. If that direction involves site testing or other engineering studies, funds will have to be appropriated for such efforts.

3. In any case, a small contingency fund should be made available to the committee, so that it can fully investigate all alternatives available to the town.

Revised

Town of Westford
Sanitary Landfill Committee

October 4, 1977

RECEIVED
SELECTMEN
WESTFORD, MASS.

Board of Selectmen
Town of Westford

OCT 12 1977

Gentlemen:

Report of the Westford Sanitary Landfill Committee

Two years ago Westford was under considerable pressure from the Commonwealth of Massachusetts regarding the operation of its sanitary landfill. At that time this Committee was formed and given the responsibility of bringing our present landfill into compliance with State law and also to undertake a study of what would be necessary to open a new landfill within the Town.

To date virtually all of our energies have been focused on our initial goal; bringing the present landfill into compliance with State law. Although we have not yet achieved this, we do believe we have made considerable progress. The most important facet of compliance has been the retention of the William Moore Corp. consulting sanitary engineers. The Moore Corporation has developed a long range plan for the operation of our landfill. Further, they have worked closely with the State, the operator of the landfill and this Committee in helping Westford implement this plan. At this time this Committee believes the Selectmen ought to be aware of the most important facets and implications of this plan.

First, the method of operation has changed significantly at the landfill. Currently rubbish is being disposed of under the "Cell Method", which is required under State law. Under the cell method each day's rubbish is collected in a small area, compacted by running a bulldozer over it repeatedly and then buried under at least 6 inches of clean fill. Previously the operation had been run by digging a huge pit, then slowly filling it often over a several month period. The cell method is believed to offer significant sanitary advantages.

Second, a long range plan has been developed, and implemented, for the operation of the landfill. This plan, the first long range plan ever developed for this landfill, is designed to bring it into compliance with State law, provide for economic operations at the site, and will lead eventually to the closing of the site in an environmentally sound and sanitary manner. Essentially this plan has designated how and where each cell referred to above will be located. It develops a sequential method of cell structure which takes into account current cover material at the

site, previous areas of disposal and the future contour of the site. Under this plan the Town will be in a much better position to judge the future life of the landfill and prepare for the day when it will be closed.

An important aspect of this plan is the proposed contour of the land when the landfill is closed. Under this plan the land will be formed into a large mound with the peak being about 40 feet above the grade at Coldspring Road. This will cause rain water to run off rather than leach through the landfill and, therefore, slow the entry of leachate from the landfill into the soil. Such a contour is required by State law.

Third, we believe the current site will remain in operation for at least eight and possibly fifteen or more years. This period will be required to construct the desired contour using the aforementioned cell structures. When the site is closed it will be virtually impossible to use the site for any active purpose. Because of the contour, recreational activities such as a playground will not be possible. No building could be placed on the site either because of both the contour and problems of settling on the disturbed land. During the operation of the landfill the State has demanded the area be zoned Industrial. Why? We do not know since such zoning will have no affect on the operation at the site. Unfortunately many voters have been unwilling to vote this zoning change because they believe it could lead to industry locating there in the future once this landfill is closed. This would be impossible due to both the contour of the site upon closing and the safeguards in State law against disturbing the area subject to leaching.

Fourth, we have developed and implemented a detailed contract for the operation of the landfill. This contract provides specific instructions of what is expected of the operator at the site which should prove beneficial to both the Town and the operator.

Although we believe substantial progress has been made there remains much to be done. We have not yet accomplished all of our objectives. The most important tasks remaining are the provision of water and electricity at the site and the construction of a building to house the operator's equipment and provide sanitary facilities for the workers. We have developed blueprints for such a building and plan to have water and electricity installed at the time it is erected. A major stumbling block has been location of the building. It should be sited over solid ground (that is ground which was not previously used for disposing rubbish) yet in such an area that it will not be affected by the future contours or road accesses to the site. We hope to have the final location of the building this fall.

One ongoing problem which has been of much concern to us has been the nuisance created for abutters by trash blowing from the landfill. We have tried several methods to minimize this problem but have not been successful to date. The

October 4, 1977

Committee is considering the construction of large screens on movable skids which could be placed at an active cell area in such a manner as to intercept any trash blown from the cell before it is covered. Such screens have apparently been successful in other landfills.

We continue to be cognizant of our original task: To provide a long term solution to the rubbish disposal problems of this Town. In this regard we have met with representatives of the North East Solid Waste Committee (NESWC). NESWC is planning to build a large incinerator which will have sufficient capacity to handle the rubbish disposal needs of the entire Merrimac Valley area. As such they are actively urging about 30 communities in this area to join them. It is too premature to recommend Westford either join or not but this Committee intends to monitor the progress of NESWC. We believe it may offer at least one possible long term solution to Westford's rubbish disposal problem and as such should be monitored by this Town.

For The Landfill Committee

William B. O'Connell

MINUTES OF MEETING: With corrections noted, a motion was made by Mr. Emmet, seconded by Mr. Flavell, the Board voted its approval of the Board Meeting Minutes held on May 6, 1978.

DEMOGENES DEVELOPMENT COMPLAINT: Dr. Friedman, Mssrs. Cady and Guile appeared before the Board to voice their disapproval in regard to conditions that exist at new homes built by Mr. Demogenes which they have just moved into. Some of the complaints had to do with leaky roofs, landscaping, poor drainage, etc. On different occasions the aggrieved had talked to Mr. Demogenes who had told them he would correct the situations, but it was their opinion that he (Demogenes) had not fulfilled his obligations. On a motion by Mrs. Cook, seconded by Mr. Johnston the Board voted unanimously to conduct a Joint Committee on site review of the situation on Saturday, May 20, 1978. Representatives from the Building Inspectors Office, the Board of Health, Conservation Commission, Mrs. Cook, the aggrieved parties will conduct the review and report back at the Board meeting on May 23, 1978.

SANITARY LANDFILL: Representatives from the Sanitary Landfill Committee, Mr. Davies, met with the Board to discuss problems that exist at the Sanitary Landfill. Mr. Kennelly was unable to attend because of illness. Several of the abutters also were at the meeting and voiced their dissatisfaction with the untidy appearance of the approach areas; Landfill being used outside of posted hours, etc. The Sanitary Landfill Committee were meeting on May 17 to address some of the problems and it was hoped they could present some answers to the Board at its meeting on May 23, 1978.

On a motion by Mr. Karte, seconded by Mr. Emmet, the Board voted 4-1 (Mr. Flavell opposed) to change the lock at the gate entrance and to notify the holders of keys of the action being taken. In the future keys are to be issued with Board approval only.

SUB-COMMITTEE APPOINTMENTS RE: REZONING RT. 110 AREA: Mr. Emmet, Temporary Chairman of the Route 110 Rezoning Sub-Committee, told the Board that he felt that it would be more appropriate to hold up the appointments of other Sub Committee members until after the meeting scheduled on May 18, 1978. This meeting had been called by the Westford Industrial Commission, Temporary Chairman, Howard Hall. Mr. Emmet also thought that persons interested in this issue would probably be attending this meeting and would volunteer to serve on this Sub-Committee. The press was also invited to give this matter some publicity, so that the Sub-Committees formation could be made up from candidates who are really interested in this problem.

CYNTHIA MILOT RE: LEASH LAW VIOLATIONS: On a motion by Mr. Emmet, seconded by Mr. Flavell the Board voted to table any action relative to violations of the "Leash Law" pending Mrs. Milot's appearance in Court on May 17, 1978. This matter has been placed on the Agenda, May 23, 1978.

KENNEDY POND: A letter had been received from the Conservation Commission telling the Board that they had reviewed the proposed Kennedy Pond matter and were now recommending a sand beach area in the event that at some future date another swimming place was needed in the Town. On a motion by Mr. Emmet, seconded by Mr. Johnston the Board voted unanimously to accept the Conservation Commission's recommendations. Mr. Kennedy is to be so advised by letter and copies sent to the Conservation Commission and Mr. Armstrong. No Trespassing signs are to be placed at the site to help control the area until such time as it may be opened up as a recreation area.

CYNTHIA MILOT RE: LEASH LAW VIOLATIONS: On a motion by Mrs. Cook, seconded by Mr. Johnston the Board voted unanimously that Mrs. Milot remove her light tan, male dog out of town. This is to be done immediately and will be under the supervision of Dog Officer MacMillan. On a motion by Mr. Emmet, seconded by Mr. Flavell the Board voted unanimously that Mr. MacMillan release the black and tan dog (Joco) to Mrs. Milot and directed her to keep the dog restricted at all times.

SANITARY LANDFILL: Mr. William O'Connell, member of the Sanitary Landfill Committee appeared before the Board and discussed a number of ideas that his committee had come up with and which might correct some of the existing problems at the Sanitary Landfill. A copy of the Sanitary Landfill Committees report is attached to the Minutes. The Boards action was focused on "Item 4" which was the need for better controls to minimize or eliminate trash being blown from the Landfill.

On a motion by Mr. Flavell, seconded by Mr. Johnston the Board voted unanimously to change the gate lock and issue keys to individuals with Board approval. Robert LeGacy and Edmond Szylvian (Local Contractors) were issued new keys and requested not to enter the Landfill before 6:30 AM. A record of keys issued will be kept in the Selectmen's Office.

On a motion by Mr. Harte, seconded by Mrs. Cook the Board voted unanimously to enforce rules that will prevent the use of the Landfill by unauthorized vehicles. Conrad Monty, (CETA worker) is to report any incidents of abuse.

On a motion by Mr. Flavell, seconded by Mr. Johnston the Board voted unanimously that builders or contractors obtain a special dump permit at the time the building permit is issued. At present special permits are issued at the Selectmen's Office, this practice will continue.

On a motion by Mr. Flavell, seconded by Mr. Johnston the Board voted unanimously to construct an 8 ft. fence, and repair existing fence to completely enclose the Landfill along the entire property line on Cold Spring and Pine ridge Roads. Repair of the gate is also indicated. This repair work will be done through the combined efforts of the Highway Department, Landfill Contractor and CETA employees. A sum of money not to exceed \$1000 was authorized for this repair.

On a motion by Mr. Emmet, seconded by Mr. Johnston the Board voted unanimously that it is the Contractors responsibility for policing the area and keeping the trash and papers picked up along the fenced area.

Town of Westford

Sanitary Landfill Committee

A meeting of the Sanitary Landfill Committee was held at the Town Hall on May 17, 1978. In attendance were Mrs. Jan Ackerman and Messrs. Emmett, Lewis, ~~McCusker~~ and O'Connell.

Sylvian

Four items were discussed:

- 1) It was voted unanimously to return the bid deposit on the proposed construction of a building at the landfill. The bid was rejected due to insufficient funds in the Committee's capital outlay budget.
- 2) Town operation of the Landfill was discussed and it was agreed that the Highway Department was the Town Department most suited to operate the landfill. It was agreed Mr. O'Connell would contact Mr. Wyman of the Highway Department in an effort to obtain details of the cost of operation.
- 3) Regarding the question of access to the Landfill three entrances were discussed. The current entry from Coldspring Road; a possible entry from Pine Ridge from Forge Village Road. The Committee agreed that the real problem is trash blowing from the site not the particular road that accesses the site. Therefore a decision to change the access was deferred until better control of the trash on site was effected.
- 4) The final item of discussion was the need of better controls to minimize or eliminate trash being blown from the Landfill. The following suggestions were to be presented to the Board of Selectmen at their next meeting:

- a) There exists a need for better control of the access time to the Landfill of commercial haulers. New locks should be installed at the landfill and commercial haulers should meet with the Board and work out satisfactory precautions to be taken to prevent any off hour disposals they may make from blowing from the site.
- b) The Landfill sticker campaign should be renewed and enforced. The deployment of a CETA worker to the Landfill would aid this task measureably.
- c) State trucks currently using the Landfill ought to be banned.
- d) Builders and renovators doing work in the town should be required to have a special permit, to be issued by the Town Clerk, before they have access to the Landfill. The permit would specify the material to be disposed of and the time period over which it will be done.
- e) A fence company ought to be hired to repair the existing fence, including extending it along the entire property line on Coldspring and Pine Ridge roads. Repair of the gate should be included in this contract.

The Board received the following applications: Larry Cormier, 85 Stony Brook Road for appointment to the Recreation Commission.

Labor Relations/Police Grievance 84-5: Moved by Mr. Tierney, seconded by Mr. Johnson, VOTED to notify the police union that whereas the relief it requested has been provided, and all vacations have been re-bid as requested, the issue within Grievance 84-5 has disappeared.

Appointing Authority/Policy Manual: Moved by Mr. Johnson, seconded by Mr. Tierney, VOTED to include in the Policy & Procedures Manual a policy which shall exclude non-residents from serving in appointed committee positions.

Intergovernmental/NMAC/Request for Review Comments: Moved by Mrs. Hooper, seconded by Mr. Tierney, VOTED to concur with Community Teamwork, Inc. proposal for Head Start Program.

Moved by Mr. Tierney, seconded by Mr. Johnson, VOTED to concur with Commonwealth of Massachusetts, Dept. of Environmental Quality Engineering, Division of Water Pollution Control proposal for "Underground Water Source Protection Program".

Moved by Mr. Tierney, seconded by Mr. Johnson, VOTED to seek more information regarding traffic on Route 110 vis a vis Ridgewood Constructions Project and seek input from Planning Board and Conservation Commission.

Approval of Minutes: Moved by Mr. Johnson, seconded by Mrs. Hooper, VOTED to approve the Executive Minutes of June 26, 1984, 10:45 P.M. session.

Moved by Mr. Johnson, seconded by Mr. Hall, VOTED to approve the Executive Minutes of June 26, 1984 (3:35 P.M. session) and Executive Minutes of June 13, 1984; Mr. Earl, Mr. Tierney, and Mrs. Hooper abstained.

Intergovernmental/Rep. McGovern/Override Gov. Dukakis' Veto re MDC: Moved by Mr. Johnson, seconded by Mr. Tierney, VOTED to write Rep. John McGovern informing him that the Board of Selectmen support the effort to override Gov. Dukakis' veto to equalize financial aid for communities who do not receive full services from the Metropolitan District Commission.

Intergovernmental/Rep. McGovern/Middlesex County Advisory Board: Moved by Mr. Johnson, seconded by Mr. Tierney, VOTED to write Rep. John McGovern and urge his support of S2098 re county stabilization funds, and authority over those funds.

Departmental/Highway Department/Sanitary Landfill: "Pete" Wyman was present to discuss the growing problem of commercial refuse haulers that dump at the Westford landfill. It was agreed that Mr. Wyman shall be authorized to limit the days for commercial dumping, requesting manifests, and requesting the haulers make alternate arrangements within 6 months.

121-A

MINUTES: FEBRUARY 5, 1985

PRESENT: Mr. Earl, Mr. Hall, Mrs. Hooper

ATTENDEES: 40

CONVENED: 7:30 P.M.

Mr. Johnson & Mr. Tierney: Mr. Johnson and Mr. Tierney had previously advised the Board that they would be unable to attend this meeting.

Agenda Item #1: Two residents from the Pine Ridge Road area were present to distribute photographs of a barrel and some items found in "wetlands" near the landfill behind the Water Department. Hazardous Waste Coordinator Dennis Lawler and Highway Superintendent Wyman were present, and the Chairman asked them to look into the matter.

Administration/Betterments: Notices were sent to all land owners on Texas Road and abutting streets inviting them to tonight's meeting. Peter Fletcher, representing the Planning Board and Highway Superintendent Wyman were present. As requested at the September 11, 1984 Selectmen's meeting, layout plans were prepared for the improvement of Texas Road. The residents were provided an opportunity to view the layout plans, and the Chairman summarized the topic at hand.

Mr. Wyman discussed three estimates. In summary:

Total Cost of Project from		
"sta. 0+00 to sta. 25+00	=	\$82,881.00
Developer Payment	=	20,000.00
Cost to be Raised	=	62,800.00
Town 25% Betterments	=	15,700.00
Cost to Property Owners	=	47,100.00
Cost per foot to each		
Property Owner	=	9.41
Roadway @ 18' x 2,500"		

The total cost of "sta. 0+00 to sta. 33+00 (18' x 3,300") = \$102,696; \$9.40 per foot assessed to property owners.

Planning Board member Fletcher reported that the developer agreed to pay for the pavement of only station 25+00 to station 33+00. (See Planning Board Minutes May 22, 1984.)

The Chairman opened the meeting to questions from the floor, and the Board and Mr. Wyman tried to respond to each one.

Abutter Richard Emmet explained his lack of interest in the project. Atty. Mark Scheier expressed his desire that (1) the developer's contribution be subtracted from the abutters (75%) cost and (2) the assessment of betterments be spread among residents within the new sub-division. The Chairman stated that at this time, Town Counsel does not feel that non-abutters to the improvement can be assessed.

MINUTES: February 12, 1985
PRESENT: Mr. Hall, Mr. Tierney, Mr. Johnson
CONVENED: 7:30 PM
ATTENDEES: 23

Mrs. Hooper & Mr. Earl: Mrs. Hooper and Mr. Earl had previously advised the Board that they would be unable to attend the meeting.

Community Relations/Open Forum: Two residents raised some questions regarding wellfied testing, a permit from DEQE for the landfill, and plans for a Special Town Meeting.

Mr. Wyman will be directed to contact DEQE to inquire of any permit requirements for the landfill. Also, Mr. Young and another resident complained about papers blowing from the landfill into their yards. It will be referred to Mr. Wyman.

Town Building Space and Construction: As part of the Selectmen's Planning Agenda, a joint meeting was scheduled with Finance Committee, School Committee, Library Trustees, Community Center Committee, Capital Outaly Committee, Police Chief, Treasurer/Collector and the Housing Authority to discuss the development of long range municipal building needs and construction.

School Committee member Martinez stated that the School Committee is proposing an auditorium/performing arts center. State reimbursement at a rate of 60% may be available.

Community Center Committee member Russo made reference to the "concept" of expansion previously presented to the Board. Russo stated that if a facility like a swimming pool becomes feasible, it should be located where it would best serve the Town.

A Library Trustee member discussed a proposal made by School Committee members to construct a joint School-Town library. He reported that state funding for such a joint venture is not available. Ellen Rainville reported that joint libraries are generally unsuccessful.

Martinez reported that no school closing are scheduled for the coming year. Selectmen Hall suggested that the School Committee give some thought to some long range notice of plans to close schools.

Mr. Martinez reported that a school population study conducted by Mrs. Gildroy and Mrs. Eckels indicates an increase in school space needs, and a new school may be necessary.

Library Director Rainville discussed the library expansion program. Expansion needs are based on handicapped access and space requirements. The schedule is: preliminary design by 3/15/85; Town Meeting article for land acquisition of contiguous land; and they may seek a land issue for construction at the May Town Meeting.

MINUTES: February 19, 1985
PRESENT: Mr. Earl, Mr. Hall, Mrs. Hooper, Mr. Tierney
ATTENDEES: 19
CONVENED: 7:00 P.M.

Mr. Johnson: Mr. Johnson had previously advised the Board that he would be unable to attend this meeting.

Correspondence: The Board reviewed correspondence.

Supervision/Town Accountant: Moved by Mr. Tierney, seconded by Mrs. Hooper, VOTED to support having the Town Accountant review a proposal for the UMAS accounting system from Department of Revenue.

Planning Agenda/Up-Date Master Plan/Aquifer Protection: (See minutes of January 18, 1985) Representatives from the Planning Board, Conservation Commission, Board of Health and Water Department were present to discuss a draft EOCD Master Plan Up-Date grant application focused on a hydrogeological study.

Utility Petitions: Moved by Mr. Hall, seconded by Mr. Tierney, VOTED to approve a petition from New England Telephone & Mass. Electric to erect (1) pole 420 ft. south of Broadway Avenue.

Moved by Mr. Tierney, seconded by Mr. Hall, VOTED to approve a petition from Mass. Electric to install #2 15KV UG Cable on Pine Ridge Road.

Moved by Mrs. Hooper, seconded by Mr. Tierney, VOTED to approve a petition from Mass. Electric to install 3 - #2 15V UG Cable on Littleton Road for use by MASScomp.

Moved by Mr. Hall, seconded by Mr. Tierney, VOTED to approve a petition from Mass. Electric to install #2 15KV UG Pri. Cable on Flagg Road.

Approval of Minutes: Moved by Mr. Hall, seconded by Mrs. Hooper, VOTED to approve the regular session minutes of February 5, 1985.

Moved by Mr. Tierney, seconded by Mr. Hall, VOTED to approve the executive session minutes of February 12, 1985.

Moved by Mr. Hall, seconded by Mrs. Hooper, VOTED to approve the regular session minutes of February 12, 1985.

Moved by Mr. Tierney, seconded by Mrs. Hooper, VOTED to approve the regular session minutes of January 29, 1985; Mr. Hall abstained.

Licensing Authority/Sign Permit Application: Moved by Mr. Tierney, seconded by Mrs. Hooper, VOTED to approve a temporary sign at Westford Regency Inn site.

Executive Secretary's Reports: The Executive Secretary distributed a copy of the draft Route 110 Traffic Study prepared by N.M.A.C.

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Administration/Community Relations/Open Forum: There was a resident present concerned about the testing of Town wells, especially those near the landfill. The Board will contact the Water Commissioners.

Another resident raised concerns regarding a permit for the landfill. Chairman Earl had to eventually rule the individual out-of-order.

The Executive Secretary responded to questions raised at the prior week's open forum.

Planning Agenda/Classification Study: Mr. Tierney discussed the need for a Tax Classification Study sometime in the future, and Mr. Earl raised the question of an adequate definition of "open space". A discussion was held with those present.

The Board will ask the Board of Assessors if they are able to define and identify (or help a committee identify) "open space" for classification purposes.

Discussion to be continued at a future meeting.

Administration/Town Property/Purchase or Exchange: Attorney Howard Hall was present to discuss the possibility of obtaining an easement across Town land at the "Old Red Line" along West Street. The Board will consult with the Conservation Commission and the Trails Committee.

Labor Relations/Personnel Board/Exempt Employees: Personnel Board Chairman Doreen Shafer was present to discuss a proposal for the evaluation of "exempt employees" (non-union management employees, generally).

Mr. Earl suggested that the evaluation system be presented to the impacted employees for their review and consensus, hopefully.

An extensive discussion was held, and Mr. Earl emphasized the need to keep in touch with the general market rate of the various positions; the recommended percentage increase linked with points scheme should be tempered.

Moved by Mrs. Hooper that the Board accept the evaluation procedure with amendments (using "suggested" percentage increase scheme and "recommended" increase), seconded by Mr. Tierney, VOTED; Mr. Hall opposed. The Board recommends that other boards follow suit.

Departmental/Personnel Board/Transfer Request: Personnel Board Chairman Shafer was present to discuss transfer request to be submitted to the Finance Committee for the PMA study. Moved by Mr. Hall, seconded by Mrs. Hooper, to support the transfer request for \$5,525.00, so VOTED.

Departmental/Building Department: Moved by Mr. Hall, seconded by Mrs. Hooper, VOTED to approve the Building Commissioner's request for change of plumbing permit fee schedule.

109-1A

Budgeting/Selectmen's Departments/FY85: The Board reviewed the Town Hall, Police-Fire, and Selectmen's proposed FY86 budgets in preparation for the upcoming meeting with the Finance Committee. Many items were discussed, including: Mrs. Hooper cannot support the proposed "A102a Clerical" position. Mr. Tierney suggested starting the position at 25 hours for a year. The Board generally agreed to a 25 hour position.

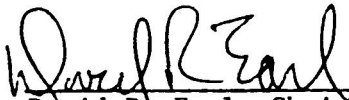
Planning Agenda/Master Plan Up-Date/Aquifer Protection: Moved by Mr. Tierney, seconded by Mr. Hall, VOTED to concur with the submission of an EOCD Master Plan grant application for a Hydrogeological Study by the Planning Board.

Intergovernmental/Chelmsford/Sewer System: Moved by Mr. Tierney, seconded by Mrs. Hooper, VOTED to send a letter of support and participation to the Chelmsford Sewer Commission.

Executive Session/Labor Relations: Chairman polled the Board, all answered in the affirmative, and it was VOTED to enter executive session for purposes of collective bargaining. The Board will return to open session.

Open Session: 11:00 P.M.

Adjourned: 11:00 P.M.



David R. Earl, Chairman
Board of Selectmen

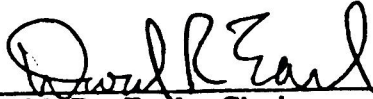


Paul F. Alphen
Executive Secretary

Intergovernmental/D.E.Q.E./Landfill: The Town received a letter from D.E.Q.E. regarding a hearing scheduled for March 6, 1985 regarding the Westford landfill.

Executive Session - 9:50 P.M.: The Chairman polled the Board, all answered in the affirmative, and it was VOTED to enter into executive session for the purpose of collective bargaining discussion.

Adjourned: 10:09 P.M.



David R. Earl, Chairman
Board of Selectmen



Paul F. Alpher
Executive Secretary

BOARD OF SELECTMEN'S MEETING, MARCH 5, 1985

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MINUTES: March 5, 1985
PRESENT: Mr. Earl, Mr. Hall, Mrs. Hooper, Mr. Tierney
CONVENED: 7:30 PM
ATTENDEES: 28
Broadcast Live Cable TV

Mr. Johnson: Mr. Johnson had previously advised the Board that he would be unable to attend the meeting.

Community Relations/Open Forum: The Chairman updated the Board on the March 3 and March 4 meetings.

Town House/Town Building Space & Construction: The newly created Town Building Space and Construction Study Committee was present in a "kick-off" meeting with the Selectmen. Those present discussed the proposed scope of a Town Meeting Warrant Article to fund a space study.

Finance Committee Chairman Fagans discussed the problem of funding the various municipal building projects that are generally anticipated. Chairman Earl expressed the need for the various boards to cooperate.

Chairman Fagans and Bert Russo recommended that an informal committee meet to identify the type(s) of consultant services that should be sought by a Warrant Article.

The following people volunteered to serve on a committee: Karl Fagans, Jim Main, Bert Russo, Dorothy Swanson. This committee will recommend a scope and plan for a Warrant Article. Other volunteers will be named later.

Moved by Mr. Tierney, seconded by Mr. Hall, VOTED to establish a Town Building Space Study Committee comprise of Karl Fagans, James Main, and Dorothy Swanson.

Community Relations/Betterments/Texas Road: Residents from Texas Road were present to discuss their 26 February 1985 letter regarding proposed betterments to Texas Road. Resident Emily Teller outlined the requests contained in said letter.

The Chairman read a letter from the Sherlock Homes, Inc. to the Planning Board dated 1 March 1985. A discussion ensued. Highway Sup't. Wyman explained that any "drainage" plans that he discussed during 1984 were for unpaved or gravel roadways - and the recent "drainage" program (and related costs) are linked to a proposal to pave the roadway. Chairman Earl favors betterments with Town payment at 25% after developer's contribution from the total cost. Selectmen Hall favors betterments with Town payment at 25%, before developer's contribution, which will reduce the resident's 75%. Selectmen Tierney would like a review of the costs and monies available from the developer.

Moved by Mr. Hall, seconded by Mrs. Hooper, VOTED to pursue betterments on Texas Road and assess said betterments through equal shares, regardless of frontage, to all abutters, including Texas Road and Texas Springs I and II.

Departmental/Highway/Landfill: The Chairman described the results of the 4 March 1985 meeting with the Board of Health to prepare for a 6 March 1985 meeting with D.E.Q.E. regarding the landfill.

Sup't. Wyman recommended that the Town prohibit all dumping of construction and demolition debris. The Board discussed his recommendation.

Moved by Mr. Hall, seconded by Mrs. Hooper, VOTED to prohibit commercial dumping of construction and demolition debris in excess of 7 yards.

Sup't Wyman will get budget estimates for landfill cover and closing costs.

Master Plan/Municipal Goals: The Board discussed the draft goals statement prepared by the sub-committee. This item will be discussed next week.

Labor Relations/Department Heads Salaries: Chairman Earl discussed proposed FY86 department head salaries. Mrs. Hooper voiced concern with the wording of the letter to Department Heads regarding their new evaluation tool.

For budgeting purposes, the Board generally agreed to submit proposed Department Head salaries to the Finance Committee.

Moved by Mr. Tierney, seconded by Mr. Hall, VOTED to forward recommended salary figures for Town Accountant, Highway Superintendent, Fire Chief, Executive Secretary, and Selectmen's Head Clerk to the Finance Committee.

Labor Relations/Executive Secretary: The Board discussed the ad for the Executive Secretary position opening.

Executive Secretary's Reports: The Fair Housing Committee has completed its 1984 goals and objectives. The Selectmen's Annual Report was read and approved.

Approval of Minutes: Moved by Mr. Hall, seconded by Mr. Tierney, VOTED to accept the regular session minutes of February 19, 1985.

Moved by Mr. Hall, seconded by Mrs. Hooper, VOTED to accept the executive minutes of February 19, 1985.

Moved by Mrs. Hooper, seconded by Mr. Alphen, VOTED to accept the Bargaining Minutes of February 25, 1985.

Moved by Mr. Hall, seconded by Mr. Earl, VOTED to accept the regular minutes of February 26, 1985.

Moved by Mr. Hall, seconded by Mr. Earl, VOTED to accept the executive minutes of February 26, 1985.

Executive Session: The Chairman polled the Board, all answered in the affirmative, it was VOTED to enter into executive session for purposes of collective bargaining strategy at 9:56 P.M. and to return to open session at the conclusion.

Adjourned: 10:24 P.M.



David R. Earl, Chairman
Board of Selectmen



Paul F. Alphen
Executive Secretary

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