

**Annual Town Meeting
March 28, 2015**

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Abbot School on Saturday, March 28, 2015, called to commence at 10:00 am, the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors.

Ellen Harde, Town Moderator, called the 286th meeting to order at 10:00 am. A total of 334 voters were in attendance.

It was voted unanimously to allow consultants, Town Counsel, and staff to sit with their respective boards on the floor of Town Meeting and to address the meeting.

It was voted to waive the reading of the motions and accept as the official motions the document printed on goldenrod paper dated March 28, 2015, posted to the web and filed with the Town Clerk on the afternoon of March 27, 2015.

It was announced that if needed, Town Meeting would convene to Monday night at 7:00pm.

ARTICLE 1: Accept Town Reports

It was voted unanimously that the Town accept the Reports of Town Officers, Boards and Committees for the Fiscal Year 2014.

Master Plan Implementation Committee (MPIC) Chair Dennis Galvin reported on the activities of the committee as it does not appear in the report. The MPIC was formed on April 28, 2014 by the Planning Board and consists of 13 members, among them Connie Elkins, Secretary, Susan Spuhler, Vice Chair and Dennis Galvin is Chair. The Master Plan includes 126 action items that have been broken down to 68 items which are completed or on hold, 58 items for follow up by the MPIC of which 22 items have been prioritized and a database has been created to track them. Two subcommittees have been formed to address these priorities: Traffic, Transportation, and Pedestrian Safety Subcommittee and Land Use/Zoning, and Economic Development Subcommittee. The MPIC has hired a consultant and will be updating information on its web page through the Town's website. The Committee has been working on a number of bylaw updates, including: open space, residential development and flexible development bylaws and a paper has been written on the topic of transfer of development rights bylaw. The MPIC meets on the last Monday of every month at 7:00pm in Room 201 and all members of the public are welcome to attend.

It was voted unanimously to approve articles 2, 15, 17, 23 and 26 under a consent agenda.

ARTICLE 2: Approve Unpaid Bills from Previous Fiscal Year(s)

It was voted unanimously under the consent agenda that the Town appropriate from Free Cash the sum of \$432.78 (FOUR HUNDRED THIRTY TWO DOLLARS AND SEVENTY EIGHT CENTS) to pay for unpaid bills of prior fiscal years from Comcast for services incurred by the Technology department in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 64.

ARTICLE 3: Approve Fiscal Year 2015 Supplemental Appropriations

It was voted unanimously that the Town appropriate from Free Cash the sum of \$675,000 (SIX HUNDRED SEVENTY FIVE THOUSAND DOLLARS) in order to supplement the following operating budgets in Fiscal Year 2015:

220 Fire Department Personal Services	\$25,000.00
423 Snow & Ice	\$650,000.00
610 Library Expenses	\$0

And further

It was voted that the Town appropriate from Recreation Enterprise Retained Earnings the sum of \$50,000 (FIFTY THOUSAND DOLLARS) to supplement the following Fiscal Year 2015 Operating Budgets:

630 Recreation Enterprise Personal Services	\$50,000.00
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ARTICLE 4: Approve Fiscal Year 2015 Budget Transfers

It was voted that the Town transfer the following sums between and among various accounts for the Fiscal Year ending June 30, 2015:

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
Insurance Receipts Reserved	Abbot School Building Maintenance	\$51,205.66

ARTICLE 5: Appropriate for Perchlorate Expenses

It was voted unanimously that the Town appropriate from Free Cash the sum of \$200,000 (TWO HUNDRED THOUSAND DOLLARS) for the purpose of providing funds to address associated issues regarding perchlorate contamination.

Town Manager Jodi Ross provided a presentation on the state of the Town.

ARTICLE 6: Approve Capital Appropriations

It was voted that the Town appropriate from Free Cash the sum of \$2,233,199 (TWO MILLION TWO HUNDRED THIRTY THREE THOUSAND ONE HUNDRED NINETY NINE DOLLARS) to provide for the following capital requests and costs incidental and related thereto:

<i>DEPARTMENT</i>	<i>AMOUNT</i>	<i>PURPOSE</i>	<i>How voted</i>
Technology	\$410,000	School computer replacement	Unanimous
Technology	\$34,000	Town computer replacement	Unanimous
Technology	\$40,000	Network upgrades	Unanimous
Technology	\$40,000	Server & storage replacements	Unanimous
Technology	\$10,000	Replacement of Police/Fire Avaya Phones	Unanimous
Public Buildings	\$44,000	Town-wide roofing study	Majority
Public Buildings	\$400,000	General Building Repairs & Maintenance	Unanimous
Public Buildings	\$10,000	Parkerville School House Repairs	Unanimous
Police	\$18,064	Defibrillators	Unanimous
Schools	\$220,000	Phase 1 System wide Security	Majority

		Cameras	
Schools	\$60,000	WA Restroom/Visitor Bleacher Feasibility Study	Majority
Schools	\$40,000	1-Ton Utility Truck	Unanimous
Engineering	\$28,000	½-Ton SUV	Unanimous
Engineering	\$105,500	Study & Design for three (3) municipal dams	Unanimous
Highway	\$45,000	One (1) ¾-Ton Truck	Unanimous
Highway	\$100,000	Two (2) 1-Ton Trucks	Unanimous
Highway	\$220,000	Ten-wheel dump truck	Unanimous
Highway	\$225,000	Excavator	Unanimous
Highway	\$44,770	Pleasant St. Drainage Improvements	Unanimous
Highway	\$24,365	Graniteville Rd. Drainage Improvements	Unanimous
Library	\$35,000	Library Feasibility Study Supplemental Appropriation	Unanimous
Recreation	\$25,500	Tennis court repairs & maintenance	Unanimous
Parks & Grounds	\$54,000	Wide area mower and trailer	Unanimous

And further

It was voted unanimously that the Town appropriate from Free Cash the sum of \$233,441.98 (TWO HUNDRED THIRTY THREE THOUSAND FOUR HUNDRED FORTY ONE DOLLARS AND NINETY EIGHT CENTS) and that the town reauthorize and transfer the sum of \$413,959.02 (FOUR HUNDRED THIRTEEN THOUSAND NINE HUNDRED FIFTY NINE DOLLARS AND TWO CENTS) from the following capital accounts in the following amounts:

<i>PROJECT</i>	<i>TOWN MEETING VOTE</i>	<i>AMOUNT</i>
Town Hall Renovation	Article 17 ATM May, 2009	\$134,047.89
Senior Center Renovation	Article 16 ATM May, 2009	229,128.82
Senior Center Design	Article 12 ATM May, 2007	5,048.65
Street Sweeper	Article 16 ATM March, 2011	106.80
Police Base Radio	Article 17 ATM March, 2011	5,740.71
Middle School Construction - Stony Brook	Article 20 STM November 2000	36,711.03
Perchlorate Remediation	Article 1 STM July, 2009	3,175.12

to provide for the following capital request:

<i>DEPARTMENT</i>	<i>AMOUNT</i>	<i>PURPOSE</i>
Engineering	\$647,401	Keyes culvert reconstruction

And further

It was voted unanimously that the Town appropriate from Water Enterprise Retained Earnings the sum of \$176,000 (ONE HUNDRED SEVENTY SIX THOUSAND DOLLARS) to provide for the following capital requests and costs incidental and related thereto:

<i>DEPARTMENT</i>	<i>AMOUNT</i>	<i>PURPOSE</i>
Water Enterprise	\$20,000	Lab Equipment Replacement
Water Enterprise	\$80,000	Master Plan Update
Water Enterprise	\$60,000	Valve Maintenance Trailer
Water Enterprise	\$16,000	Water buildings roofing study

And further

It was voted unanimously that the Town appropriate from Ambulance Enterprise Retained Earnings the sum of \$340,000 (THREE HUNDRED FORTY THOUSAND DOLLARS) to provide for the following capital requests and costs incidental and related thereto:

<i>DEPARTMENT</i>	<i>AMOUNT</i>	<i>PURPOSE</i>
Ambulance Enterprise	\$80,000	EKG monitors
Ambulance Enterprise	\$246,000	Replace Ambulance #12
Ambulance Enterprise	\$14,000	Radios for New Ambulance

ARTICLE 7: Appropriate Funding to Design and Construct a Combined Police and Fire Dispatch Center at the Police Training Room

It was voted by a two-thirds declared majority that the Town appropriate the sum of \$1,029,000 (ONE MILLION TWENTY NINE THOUSAND DOLLARS) for the purpose of designing and constructing a combined police and fire dispatch facility to be located in the Police Department Training Room, including the costs of equipment and furnishings and all other costs incidental and related thereto; and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is hereby authorized to borrow the sum of \$1,029,000 (ONE MILLION TWENTY NINE THOUSAND DOLLARS) pursuant to General Laws Chapter 44, Section 7(3) or any other enabling authority, and to issue bonds and notes therefor.

ARTICLE 8: Authorize the Transfer of a Parcel Located on Boston Road and Appropriate Funding to Design and Construct a New Center Fire Station on Boston Road

It was voted by a two-thirds declared majority by a show of hands that the Town transfer the care, custody, and control of land from the Board of Selectmen currently held for the purposes of recreation, and to convey to the Board of Selectmen to be held for general municipal purposes said land identified as Parcel A in a deed recorded with the Middlesex North Registry of Deeds in Book 7366, Page 211, and shown on a plan entitled “Definitive Subdivision Plan of Land Boston Road Westford, MA,” dated August 27, 1993, recorded with the Middlesex North Registry of Deeds in Plan Book 187, Plan 86, on file with the Town Clerk and identified as Parcel No. 22-3-4; and to appropriate the sum of \$12,772,200 (TWELVE MILLION SEVEN HUNDRED SEVENTY TWO THOUSAND TWO HUNDRED DOLLARS) for the purpose of designing and constructing a new Center Fire Station on town owned land located on Boston Road north of Blakes Hill Road; including the costs of equipment and furnishings and all other costs incidental and related thereto; and that to meet this appropriation the sum of \$1,000,000 (ONE MILLION DOLLARS) be transferred from free cash, and the Treasurer with the approval of the Board of Selectmen be authorized to borrow the sum of \$11,772,200 (ELEVEN MILLION SEVEN HUNDRED SEVENTY TWO THOUSAND TWO HUNDRED DOLLARS) pursuant to General Laws Chapter 44, Section 7(3) or any other enabling authority, and to issue bonds and notes therefor; provided that the total appropriation under this vote shall be contingent on the passage of a Proposition 2 and ½ debt exclusion vote.

The original motion was amended to add the words “town owned” and “north of Blakes Hill Road.”

At 12:30pm, the meeting adjourned for lunch.

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Gordon B. Seavey Award

School Superintendent Bill Olsen presented Judith Culver with the Gordon B. Seavey award for her outstanding service to the public school system and the Town. Her distinguished service includes sixteen years on the School Committee where she served from 1982-1992 and then again from 2007-2013. She has represented children with honesty, integrity and common sense and always with great passion. She served on the Finance Committee for 12 years, Public Works Initiative Committee and others. Ms. Culver received her award to a standing ovation and shared the importance of public education in her life, incorporating memories of people and events through the years.

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ARTICLE 9: Authorize Clare Circle Improvements/Betterments

It was voted unanimously that the Town transfer from Free Cash the amount of \$33,000 (THIRTY THREE THOUSAND DOLLARS) for the purpose of resurfacing Clare Circle, performing drainage work, installing bounds and preparing street acceptance plans; the cost thereof to be assessed proportionately against those persons who shall receive a benefit or advantage thereof, using such assessment method as the Board of Selectmen shall determine, any such assessments to bear interest at a rate not to exceed two per cent above the rate of interest chargeable to the Town.

ARTICLE 10: Authorize Transfer of Parcels Located at 12 North Main Street From the Tax Possession Sale Committee to the Board of Selectmen, Authorize Disposition of the Parcels Under Terms and Conditions Determined by the Board of Selectmen, and Appropriate Funds for Environmental Insurance

It was voted by a two-thirds declared majority that the Town transfer the care, custody, and control of the land described herein and the structures and buildings located thereon from the Tax Possession Sale Committee as held or to be acquired by the Tax Possession Sale Committee for the purpose of tax foreclosure disposition, to the Board of Selectmen to be held for the purpose of disposition of a fee or lesser interest therein, said transfer being contingent upon the parcels being determined to be surplus by the Tax Possession Sales Committee; said property consisting of parcels 69, 70, 71 and 73 as shown on Assessors Map Number 30 and located at 12 North Main Street; and further to authorize the Board of Selectmen to convey said property pursuant to the provisions of General Laws Chapter 30B, §16 on such terms and conditions as the Board of Selectmen shall determine, and for such consideration as the Board of Selectmen shall deem appropriate, including nominal consideration; and further to appropriate from Free Cash the sum of \$27,960 (TWENTY SEVEN THOUSAND NINE HUNDRED SIXTY DOLLARS) for the purpose of providing funds for environmental insurance premiums and related costs.

The motion was at first tabled until after the vote under Article 11, which would have a financial impact on the property.

A motion was made and seconded to add the words: “subject to the approval by Town Meeting of the terms and conditions of the sale” following the words “Selectmen to convey...”. The motion failed for lack of majority.

ARTICLE 11: Approve Community Preservation Committee Recommendations

It was voted that the Town, pursuant to Massachusetts General Laws, Chapter 44B, or any other enabling authority, in accordance with the recommendations of the Westford Community Preservation Committee, appropriate from Community Preservation Funds the sum \$717,584 (SEVEN HUNDRED SEVENTEEN THOUSAND FIVE HUNDRED EIGHT FOUR DOLLARS) as follows:

\$149,026	From Undesignated Fund Balance To the Historic Resources Reserve This allocation more than covers the required 10% for Historic Resources.	Historic Resources Reserve
\$19,200	From Undesignated Fund Balance For the installation of informational kiosks at the Stony Brook Conservation Land and East Boston Camps and any other related costs.	Westford Friends of East Boston Camps
\$42,500	From Undesignated Fund Balance For the development of a community garden at the Day Field and any other related costs.	Agricultural Commission
\$234,158	From Undesignated Fund Balance To the Affordable Housing Trust for the creation, preservation, support, rehabilitation or restoration of affordable housing and any other related costs. This allocation more than covers the required 10% for Community Housing.	Affordable Housing Trust
\$139,700	From Undesignated Fund Balance For the Healthy Lakes & Ponds Restoration Year 1 Plan and any other related costs.	Healthy Lakes & Ponds Collaborative
\$28,000	From Fund Balance Reserved for Historic Resources For the design and installation of a fire alarm system and the design of a sprinkler system at the Parkerville Schoolhouse and any other related costs.	Parkerville Schoolhouse Committee
\$75,000	From Fund Balance Reserved for Historic Resources For a feasibility study on the rehabilitation and development for the former Abbot Worsted Mill located at 12 N. Main Street and any other related costs.	12 North Main Street Task Force
\$18,000	From Fund Balance Reserved for Historic Resources For the preservation and historic improvement study on the Arch Bridge, Stony Brook Bridge, and Bridge Street Bridge and any other related costs.	Historical Commission
\$12,000	From Fund Balance Reserved for Historic Resources For the architectural and engineering services study of the museum cottage located at 4 Boston Rd. and any other related costs.	Historical Commission

ARTICLE 12: Amend the Wage and Classification Plan

It was voted that the Town amend the Pay Classification Plan for non-unionized municipal employees, effective July 1, 2015 as follows:

Position	<i>Current Band</i>	<i>Min</i>	<i>Mid</i>	<i>Max</i>	New Band	Min	Mid	Max
Deputy Fire Chief	<i>New Position</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	Band 7	\$68,130	\$82,797	\$97,463

ARTICLE 13: Authorize Revolving Funds

It was voted that the Town authorize revolving funds for the Fiscal Year July 1, 2015 - June 30, 2016, under the provisions of [Massachusetts General Laws Chapter 44, Section 53E ½](#) for the following:

Revolving Account	Spending Authority	Revenue Source	Allowed Expenses	Expenditure Limits	Year End Balance
Lease of Town Buildings: 65 & 73 Main St & 170 Plain Rd	Board of Selectmen	Lease payment and other revenues from leased properties	Costs associated with maintenance, repairs and improvements to the leased properties	\$150,000	Available for expenditure next year
Recycling Revolving	Recycling Commission	Sale of bins	Purchase of recycling supplies	\$20,000	Available for expenditure next year
Recreation Field Maintenance	Recreation Commission	Field user fees/permits	Field maintenance, hiring of necessary personnel and consulting services	\$150,000	Available for expenditure next year
Senior Center Fitness Room	Council on Aging	Fees and gifts received for the Fitness Room	Fitness room maintenance supplies, equipment warranties, training, monitoring and purchase of replacement fitness equipment	\$75,000	Available for expenditure next year
Senior Center Programs	Council on Aging	Program fees	Costs associated for the operation of activities for Cameron to include supplies and wages	\$50,000	Available for expenditure next year
School Parking	School Department	Parking fees	Maintenance and expansion of parking facilities	\$30,000	Available for expenditure next year
School Bus/Transportation	School Department	User bus fees	Student transportation costs	\$648,438	Available for expenditure next year
East Boston Camps Maintenance	Conservation Commission	Revenue received for the lease, rental or licensing of camp facilities and donations received for the support of the East Boston Camps property	Costs associated for the operation and maintenance of the East Boston Camps property located in the Stony Brook Conservation Land	\$50,000	Available for expenditure next year

Immunizations and Clinical Services	Board of Health	Fees received for immunizations and clinical services	Costs of supplies and technical services for immunization and clinical programs	\$45,000	Available for expenditure next year
Community Gardens	Agricultural Commission	Fees and gifts received for use of community gardens	Costs associated with maintenance, improvements, supplies and tools for the community gardens	\$10,000	Available for expenditure next year

ARTICLE 14: Approve Fiscal Year 2016 Operating Budget

It was voted that the Town raise and appropriate the sum of \$104,831,922 (ONE HUNDRED FOUR MILLION EIGHT HUNDRED THIRTY ONE THOUSAND NINE HUNDRED TWENTY TWO DOLLARS) for the operation and maintenance of Town Departments for the Fiscal Year July 1, 2015 through June 30, 2016, such sums to be expended for such purposes under the direction of the respective town officers, boards and committees and further that all items be raised and appropriated except for the following:

Fund 240 Community Preservation Fund: \$885,610 shall be appropriated from Community Preservation Fund Fiscal 2015 Revenue;

Fund 270 Receipts Reserved for Appropriation: \$5,500 shall be appropriated from Conservation Wetlands Fees;

Fund 280 Town Revolving Funds: \$15,000 shall be appropriated from Recreation Field Maintenance Revolving 53 E ½;

Fund 600 Water Enterprise Fund: \$3,872,438 shall be appropriated from Water Enterprise Revenue and \$342,235 shall be appropriated from Water Enterprise Retained Earnings;

Fund 630 Recreation Enterprise Fund: \$1,139,000 shall be appropriated from Recreation Enterprise Revenue and \$50,000 shall be appropriated from Recreation Enterprise Retained Earnings;

Fund 640 Ambulance Enterprise Fund: \$750,000 shall be appropriated from Ambulance Enterprise Revenue.

GENERAL GOVERNMENT

122	SELECTMEN		
	Personal Services		
	Expenses	32,689	
	TOTAL	32,689	
123	TOWN MANAGER		
	Personal Services	350,113	
	Expenses	29,527	
	TOTAL	379,640	
131	FINANCE COMMITTEE		
	Personal Services		
	Expenses	10,113	
	Reserve Fund (Transfers out)	191,000	
	TOTAL	201,113	

132	FINANCE DEPARTMENT		
	Personal Services		112,390
	Expenses		2,460
	TOTAL		114,850
135	TOWN ACCOUNTANT		
	Personal Services		246,638
	Expenses		36,560
	TOTAL		283,198
137	BUDGET DIRECTOR		
	Personal Services		
	Expenses		
	TOTAL		

141	BOARD OF ASSESSORS		
	Personal Services	233,913	
	Expenses	39,700	
	TOTAL	273,613	
145	TREASURER/COLLECTOR		
	Personal Services	238,722	
	Expenses	53,155	
	TOTAL	291,877	
151	LEGAL SERVICES		
	Personal Services		
	Expenses	250,000	
	TOTAL	250,000	
152	HUMAN RESOURCES		
	Personal Services	191,795	
	Expenses	31,700	
	Compensation Reserve (Transfers out)	200,000	
	TOTAL	423,495	
155	TECHNOLOGY		
	Personal Services	399,367	
	Expenses	488,044	
	TOTAL	887,411	
161	TOWN CLERK		
	Personal Services	236,559	
	Expenses	23,601	
	TOTAL	260,160	
170	PERMITTING DEPARTMENT		
	Personal Services	209,283	
	Expenses	44,865	
	TOTAL	254,148	
171	CONSERVATION COMMISSION		
	Personal Services	73,342	
	Expenses	7,040	
	TOTAL	80,382	
175	PLANNING BOARD		
	Personal Services	75,176	
	Expenses	7,970	
	TOTAL	83,146	
176	ZONING BOARD OF APPEALS		
	Personal Services		
	Expenses	2,250	
	TOTAL	2,250	
192	TOWN HALL MAINTENANCE		
	Personal Services	50,366	
	Expenses	92,990	
	TOTAL	143,356	

199	PUBLIC BUILDINGS & PROPERTIES MAINTENANCE	
	Personal Services	54,863
	Expenses	27,800
	TOTAL	82,663

TOTAL GENERAL GOVERNMENT	4,043,991
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210	PUBLIC SAFETY POLICE DEPARTMENT	
	Personal Services	4,811,782
	Expenses	613,566
	TOTAL	5,425,348

220	FIRE DEPARTMENT	
	Personal Services	3,028,091
	Expenses	293,432
	TOTAL	3,321,523

241	BUILDING DEPARTMENT	
	Personal Services	297,148
	Expenses	18,800
	TOTAL	315,948

244	SEALER WGHTS/MEASURE	
	Personal Services	
	Expenses	3,000
	TOTAL	3,000

291	EMERGENCY MANAGEMENT	
	Personal Services	8,446
	Expenses	5,500
	TOTAL	13,946

292	ANIMAL CONTROL	
	Personal Services	64,883
	Expenses	5,700
	TOTAL	70,583

294	TREE WARDEN	
	Personal Services	2,112
	Expenses	50,000
	TOTAL	52,112

TOTAL PUBLIC SAFETY	9,202,460
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300	EDUCATION WESTFORD PUBLIC SCHOOLS	53,621,373
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310	NASHOBA TECH	718,189
TOTAL EDUCATION	54,339,562	

	PUBLIC WORKS				
410	ENGINEERING DEPARTMENT		541	COUNCIL ON AGING	
	Personal Services	211,126		Personal Services	228,868
	Expenses	12,910		Expenses	33,000
	TOTAL	224,036		TOTAL	261,868
421	HIGHWAY DEPARTMENT		543	VETERANS SERVICES	
	Personal Services	1,473,531		Personal Services	61,144
	Expenses	1,179,418		Expenses	125,800
	TOTAL	2,652,949		TOTAL	186,944
427	STORMWATER MANAGEMENT		TOTAL HEALTH & HUMAN SERVICES		
	Personal Services				1,097,832
	Expenses	48,000		CULTURE & RECREATION	
	TOTAL	48,000	610	LIBRARY	
432	RECYCLING			Personal Services	1,190,490
	Personal Services			Expenses	349,971
	Expenses	400,000		TOTAL	1,540,461
	TOTAL	400,000	630	RECREATION	
433	SOLID WASTE			Personal Services	242,162
	Personal Services			Expenses	12,365
	Expenses	1,197,912		Offsets / Shared Costs	(254,527)
	TOTAL	1,197,912		TOTAL	0
440	SEWERAGE COLLECTION		650	PARKS & GROUNDS	
	Personal Services			Personal Services	337,129
	Expenses	0		Expenses	46,735
	TOTAL	0		TOTAL	383,864
442			660	LAND MANAGEMENT	
	Personal Services			Personal Services	
	Expenses	234,303		Expenses	33,000
	TOTAL	234,303		TOTAL	33,000
491	CEMETERY DEPARTMENT		670	HISTORICAL COMMISSION	
	Personal Services	79,648		Personal Services	
	Expenses	22,935		Expenses	23,900
	TOTAL	102,583		TOTAL	23,900
TOTAL PUBLIC WORKS		4,859,783	TOTAL CULTURE & RECREATION		
			1,981,225		
510	BOARD OF HEALTH		710	DEBT SERVICE	
	Personal Services	406,712		DEBT SERVICE	
	Expenses	33,400		Principal & Interest	6,892,422
	TOTAL	440,112		TOTAL	6,892,422
540	SENIOR CENTER		TOTAL DEBT SERVICE		
	Personal Services	139,229	6,892,422		
	Expenses	69,679			
	TOTAL	208,908			

UNCLASSIFIED	
	OTHERWISE
940	UNCLASSIFIED
	Personal Services
	Expenses (919,772)
	TOTAL (919,772)
	EMPLOYEE BENEFITS &
945	MISCELLANEOUS
	Personal Services
	Expenses 15,709,857
	TOTAL 15,709,857
TOTAL UNCLASSIFIED	14,790,085

TOTAL GENERAL FUND	97,207,360
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COMMUNITY PRESERVATION FUND	
	COMMUNITY
240	PRESERVATION
	Personal Services 9,000
	Expenses 6,000
	Principal & Interest 870,610
	TOTAL 885,610

WATER ENTERPRISE FUND	
600	
	Personal Services 1,149,258
	Expenses 1,686,117
	Reserve Fund 250,000
	Capital 1,129,298
	TOTAL 4,214,673

RECREATION ENTERPRISE FUND	
630	
	Personal Services 1,010,915
	Expenses 351,516
	TOTAL 1,362,431

640	
	Personal Services 698,292
	Expenses 453,556
	TOTAL 1,151,848

TOTAL OPERATING BUDGET	104,821,922
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It was voted to amend line 310: Nashoba Tech, reducing it by \$10,771 to \$718,189.

ARTICLE 15: Appropriate Chapter 90 Local Transportation Funds for Roadway Maintenance

It was voted unanimously under the consent agenda that the Town appropriate the proceeds due to the Town under the provisions of [Massachusetts General Laws Chapter 90](#).

ARTICLE 16: Appropriate Funds from Water Enterprise Other Post Employment Benefits Stabilization Fund

It was voted unanimously that the Town transfer the sum of \$20,704 (TWENTY THOUSAND SEVEN HUNDRED FOUR DOLLARS) from the Water Enterprise Other Post Employment Stabilization Fund to the Water Enterprise Expenses to pay for the FY16 retiree benefits.

ARTICLE 17: Accept Massachusetts General Laws Chapter 73, Section 4 of the Acts of 1986, as Amended by Chapter 126 of the Acts of 1988 Related to Property Tax Exemption Increase by 100% for the Blind, Elderly and Disabled Veterans

It was voted unanimously under the consent agenda that the Town accept the provisions of [Massachusetts General Laws Chapter 73, Section 4 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988](#), by providing for additional property exemptions for qualified residents who may be blind, elderly, surviving spouses or minors, or who are disabled veterans, and to continue the present percentage increase of 100%.

ARTICLE 18: Accept the Provisions of MGL Chapter 40 Section 8J to Create a Disability Commission

It was voted unanimously that the Town accept the provisions of [Massachusetts General Laws, Chapter 40, Section 8J](#) and create a disability commission to cause the full integration and participation of people with disabilities in the Town.

ARTICLE 19: Authorize Board of Selectmen to Initiate a Municipal Electricity Aggregation Program for Residents and Businesses

It was voted unanimously that the Town vote pursuant to Massachusetts General Laws Chapter 164, section 134 to authorize the Board of Selectmen to initiate the process to aggregate the electricity load of the residents and businesses in the Town and for other related services, independently, or in joint action with other municipalities, retaining the right of individual residents and businesses to opt-out of the aggregation.

ARTICLE 20: Authorize Board of Selectmen to Lease Former Westford Landfill Site for a Solar Project

It was voted to dismiss Article 20 and refer it to the Energy Committee to bring to the Fall 2015 Town Meeting with the recommendation of the Water Department and the Water Commissioners and information regarding the agreement of the closure of the landfill. In addition the Energy Committee will also look into alternate sites for a solar farm.

Motion: That the Town transfer to the Board of Selectmen for the purpose of leasing and granting easements the care, custody and control of a parcel of land containing 17.02 acres, more or less, located off of Cold Spring Road, commonly referred to as the former Westford Landfill, identified by the Board of Assessors as Map 25 Lot 15, which parcel of land will continue to be held for landfill purposes and such other purposes for which said parcel is currently held; and to authorize the Town Manager with the approval of the Board of Selectmen to lease such portion for a 20-year term commencing on the date on which the facility achieves commercial operations, and to grant such access and/or utility easements on said portion as necessary or convenient to serve said facility, and, further, to authorize the Town Manager with the approval of the Board of Selectmen to enter into a power purchase or net metering credit purchase agreement with the owner of said facility for a 20-year term running concurrently with the lease, which lease, easements, and agreements are to be on such terms and conditions, and for such consideration, as the Town Manager deems to be in the best interests of the Town, and to authorize the Town Manager to take any actions and execute any documents necessary or appropriate to accomplish the foregoing.

ARTICLE 21: Accept the provisions of MGL Chapter 71 Section 71F to Establish a Revolving Fund for Tuition Payments from Non-Resident Students

It was voted that the Town accept the provisions of Massachusetts General Laws Chapter 71 Section 71F to authorize the School Committee to establish a revolving fund for tuition payments from non-resident students.

ARTICLE 22: Accept the provisions of MGL CH 200A, Section 9A Disposition of Abandoned Property Including Unclaimed Checks

It was voted unanimously that the Town accept the provisions of Massachusetts General Laws Chapter 200A, Section 9A to establish an alternative procedure for disposing of abandoned funds including unclaimed checks held in the custody of the town.

ARTICLE 23: Authorize Board of Selectmen to Accept Easements

It was voted unanimously under the consent agenda that the Town authorize the Board of Selectmen, during Fiscal Year 2016, to accept any and all easements for sidewalk, drainage, or other utility purposes, as they may deem in the Town's best interests.

ARTICLE 24: Promotion and Support of Affordable Housing Initiatives

The following motion was made and seconded but failed for a lack of majority:

That Town Meeting will vote to form a committee formed for the expressed purpose of examining current zoning by-laws and to consider new zoning by-laws insofar as they relate to appropriate

affordable housing in Westford. Said changes and new bylaws to define, promote, and direct appropriate affordable housing opportunities in Westford, shall consider but not be limited to:

- 1) existing zoning by-laws,
- 2) an Inclusionary Housing Bylaw,
- 3) a Multi-use Overlay Zones Bylaw,
- 4) a Multi-Family Overlay Zones Bylaw,
- 5) a Restoration and a Redevelopment Bylaw;

Said committee shall consist of seven members: one member from the Planning Board, one member from the Zoning Board of Appeals, one member from the Board of Selectmen, one member from the Affordable Housing Committee, one member from the Affordable Housing Trust Fund Committee, one citizen-at-large chosen by Paul Cully, the petitioner, and Paul Cully, the petitioner.

and further, that the committee will present their findings and recommendations at the next Annual Town Meeting, in March of 2016.

It was voted unanimously to amend the original motion as follows:

In the second to last paragraph delete the words, "one citizen-at-large chosen by Paul Cully, the petitioner, and Paul Cully, the petitioner" and insert the words, "two at-large members, chosen jointly by the Affordable Housing Committee and the Board of Selectmen."

ARTICLE 25: More Openness and Transparency in local government

It was voted unanimously that Article 25 relative to More Openness and Transparency in local government, written below, be dismissed.

To see if the Town will vote that the Town Manager shall expand the notification, accessibility, openness, transparency, and content of the agendas, minutes, and conduct of all meetings of town Committees, Boards, Commissions, Sub-committees, Working Groups, et cetera (hereafter referred to as "Committee" or "Committees") to provide a more accessible, transparent, and complete record of their meetings than the minimum requirements of the State's Open Meeting Law by having the Town Manager and all Committees provide the following:

1. A system of automated electronic notification of meetings and minutes for all Committees, such that residents may submit their name and electronic address to any Committee's list of notification recipients, and thereafter the resident will electronically receive notifications of agendas (that include meeting times, dates, and locations), as well as minutes as they become available and are posted to the town's website;
2. Each Committee is to have its own "home page" on the town's website which will contain, at the minimum:
 - email links/addresses of members,
 - links/addresses to each of the following folders for each Committee:
 - a. agendas,
 - b. minutes (draft and final versions),
 - c. documents pertinent to the organization's activities and deliberations;
3. Meeting minutes sent to the Town Clerk's office, in accordance with the State's Open Meeting Law, will be posted appropriately to each Committee's folder for minutes on the town's website in a timely manner;
4. Meeting minutes containing information that exceeds the minimum requirements of the State's Open Meeting Law, will include, but will not be limited to, a brief summary of positions,

advocacies, arguments, et cetera on all issues discussed and/or voted on in meetings by the participants, as well as the “why” of Committee decisions;

5. All meetings of Committees shall provide for an “open forum” where non-members can bring before the Committee issues, opinions, and information they feel are relevant to that Committee’s deliberations;
6. Non-members who attend an Open Meeting of any Committee, shall be permitted to address deliberations that are discussed and/or acted upon that are relevant, and of interest to, the non-member;

ARTICLE 26: Accept Rome Drive Extension as Public Way

It was voted unanimously under the consent agenda that the Town accept the layout of Rome Drive Extension as a Town public way pursuant to [Massachusetts General Laws Chapter 82](#).

ARTICLE 27: Authorize the Selectmen to Dispose of the Former Fire Sub Station Located at 54 Broadway Street

It was voted by a two-thirds declared majority that the Town transfer the care, custody, and control of that certain property, consisting of land containing .25 acres, more or less, and the improvements located thereon, known as the Graniteville Fire Station, and described in a deed recorded with the Middlesex North Registry of Deeds in Book 1045, Page 411, from the Board of Selectmen for fire station purposes, to the Board of Selectmen for the purpose of conveyance, and to further authorize the Board of Selectmen to convey said property pursuant to General Laws Chapter 30B, §16 on such terms and conditions as the Board of Selectmen shall determine, and for such consideration as the Board of Selectmen shall deem appropriate, including nominal consideration.

ARTICLE 28: Transfer Custody of Six Parcels Containing Storm Water Facilities on Rome Drive, Gifford Drive, Tyngsborough Road, Randolph Circle, and Pine Tree Trail from the Tax Possession Sale Committee to the Board of Selectmen

It was voted unanimously that the Town transfer the care, custody, control and management of the following parcels from the Tax Possession Sale Committee presently held for the purpose of tax title sale to the Board of Selectmen for general municipal purposes:

Parcel ID	Acres	Street Address
021 0003 0026	0.7	PARCEL A2 ROME DR
022 0003 0011	0.4	LOT 5 ROME DR
037 0003 0006	0.4	GIFFORD DR
047 0029 0000	2.9	TYNGSBORO RD
059 0007 0004	1.41	8 RANDOLPH CIRCLE
078 0075 0000	0.1	20 PINE TREE TRAIL

With no further business to conduct the 286th Annual Town Meeting adjourned at 4:32pm

A true copy attest,



Kaari Mai Tari, Town Clerk